

**City of Glenwood Springs
Airport Commission Minutes**

March 18, 2021; 7:30 to 8:30 a.m.
Via Zoom

Call to Order at 7:32am

1. Roll Call

- a. **Commissioners:** Richard Backe, David Merritt, Alan Arnold, Joel Shute, Sean Thomas, Stephanie Stanfield
- b. **City Council:** Jonathan Godes, Charlie Willman
- c. **Staff:** Terri Partch, Steve Boyd, Cristi Newton, Brian Smith, Karstin Moser, Alissa Owsley
- d. **Guests:** Charles Knuth, Steven Carver

2. Approval of February 2021 Meeting Minutes

- a. Joel Shute moves to approve, Richard Backe seconds. All in favor, so moved.

3. Welcome New Members – Stephanie Stanfield (regular seat) and Sean Thomas (alternate)

4. Installation of Cameras

- a. City IT needs to know best location for catching all the planes coming in on camera.
 - i. Commission suggested mid-field to the south or at fuel pedestal (aligns with FBO office) for fixed wing crafts.
 - ii. Alan volunteered to meet with Alissa at airport to go over potential locations.
- b. Currently there are two cameras on the fuel station that probably need batteries.

5. Crack Seal Grant Reimbursement Request and 2021 Grant Opportunities

- a. Crack seal was completed in 2020. Scott Storie is the contact for the crack seal grant through CDOT Aeronautics and he has sent the forms to the City for reimbursement processing.
- b. Other CDAG applications due tomorrow, Friday, March 19th.
 - i. Fuel pedestal not eligible for reimbursement.

6. Financial Update of Airport – Brian Smith

- a. At the end of 2020, there was about \$280,000 in cash in reserves.
- b. Significant increase in revenue in 2020 compared to 2019 due to payment from Forest Service Fire Fighters for use of airport during 2020 fires.
- c. Fees for leases being revised and will be presented to the commission at future meeting.
- d. Fuel prices being revised also.
- e. Commission would like financial update quarterly.

7. South Bridge Update – Terri Partch

- a. Council approved moving forward with the design of the tunnel.
 - i. Council also wanted City to look at Option 2 (shortening of the runway by 43') and conduct an airspace analysis based on this layout.
 - ii. Would be preferable to decide on future of airport layout before airspace analysis.
- b. There will be a time where the airport will need to close for the cut and cover of the tunnel.
- c. A portion of the airport runway will need to be reconstructed with the tunnel.

8. Talking Points for Joint Work Session with Council on April 15th

- a. Updates
 - i. Fuel Pedestal
 - ii. Airport Manager
- b. Goals/Interest/Concerns

- i. South End Development
 - ii. Neighborhood Relations
 - iii. Airport Master Plan
- c. City Council Feedback
 - i. Priorities/Direction/Other Concerns for Airport Commission

9. April Agenda Items

- a. Open House Possibilities
- b. Proposed Fee Schedule

10. Adjourn at 9:00am.