

SPECIAL MEETING MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
April 8, 2022
101 W. 8TH STREET, GLENWOOD SPRINGS, CO
12:00 AM – 12:30 PM

ITEM NO. 1 - Meeting called to order and roll call

Christian Henny, Board Chair, called the meeting to order at 12.03 PM. Meeting Notice and Agenda were posted on the City website with instructions for attending today's meeting at City Hall.

DDA members present: Jillian Sutherland, Executive Director; Chad Lee, Board Vice-Chair; Kurt Carruth, Board Member; Lisa Nieslanik, Board Member; Kevin Brady, Board Member; Greg Keller, Board Member;

Council members present: Marko Dehm; Charlie Willman

City staff present: Terri Partch; Debra Figueroa

General public present: None

ITEM NO. 2 – Public Comment Limited to 3 Minutes Per Contributor

ITEM NO. 3 – 6th Street Update

Two proposals have been received for the construction documents for phase one of 6th Street. In 2021, \$95,000 had been budgeted for construction documents which has been carried forward to this year's budget. In the 2022 budget \$175,000 was budgeted, a 10% contribution towards the construction project which is not happening this year. These two-line items are the potential funding for the phase one construction documents. Terri requested proposals from Boundaries Unlimited and Jacob's. Boundaries proposal is for \$292,660. Jacob's proposal is \$435,000. Neither proposals include environmental assessments. Acquisition process could be done in six months and Terri recommends they proceed and acquire temporary easements. Both of these items would increase the cost by approximately \$50,000. Both proposal's designs can be completed this year and bid in the spring of next year. Project construction costs are expected to increase to approximately \$2,500,000.

Lisa made a Motion to accept the proposal from Boundaries Unlimited, not to exceed \$292,660, plus a contingency of \$50,000 for temporary easements; seconded by Chad.

The Motion passed unanimously.

Christian adjourned the meeting at 12:30 PM.