

Glenwood Springs City Airport Board Regular Monthly Meeting Minutes



7:30am Thursday, April 21, 2022 Community Center – Red Mountain Room

1. Roll Call
 - a. Board: Dave Merritt, Sean Thomas, Alan Arnold, Stephanie Stanfield
 - b. City Council: Paula Stepp
 - c. Staff: Meredith Fox, Cristi Newton
 - d. Visitors: Joe Muller
2. Approval of March Meeting Minutes
 - a. Motion to approve by Stephanie with change as mentioned by Alan. Second by Sean. All in favor, motion passed.
 - b. Alan stated his recommendation about removing trees and obstructions should read 200 feet not 200 yards.
3. Public Comment:
4. Final Approval and Recommendation on Minimum Standards, Insurance Requirements, and Fee Schedule
 - a. Richard Peterson-Cremer with the City Attorney's office reviewed all changes since last meeting including insurance requirements.
 - b. They plan to put these recommendations on the second Council in May.
 - c. **Alan made the motion to recommend Council adopt the Insurance Requirements as written in the Minimum Standards. Second by Stephanie. All were in Favor. None opposed. Motion passed.**
 - d. **Motion by Sean to recommend to Council that they adopt the minimum standards as written. Second by Stephanie. All in Favor None Opposed. Motion passed.**
 - e. Alan asked who was going to be responsible for keeping track of these requirements and enforce them. Meredith will collect all information and requirements each year when leases are renewed.
 - f. Discussion on Fee Schedule.
 - i. Meredith will clarify the EXE and TAX with Karstin.
 - g. **Motion by Alan to recommend the Fee Schedule to Council. Second by Stephanie. All in Favor. None opposed. Motion passed**
5. Manager's Report
 - a. Fuel Farm Updates
 - i. Jacobs is finalizing the design for the South Bridge Project and will be working on the next options for fueling station.
 - ii. Mascott is approximately 3 months out from having tanks ready for shipment.
 - b. Airport Expo Considerations
 - i. Airport manager would like to hold off planning for this until Fueling Station design is finalized.
 - c. Young Eagles Update

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- i. Scheduled for April 30th 8am – 11am
 - ii. Pre-registration started April 1st and is going well there are approximately 24 kids signed up so far. There is room for 40.
 - iii. Friends of the Airport will sponsor pancake breakfast. Carbondale Rotary be the pancake flippers. Joe Muller will help set up the pancake trailer, Village INN is donating one, 5-gallon bucket of pancake mix.
 - iv. Pilot list keeps changing but currently has 8 pilots signed up and 2 maybes.
 - v. Classic Air will have booth to register to win a helicopter ride.
 - vi. CDOT had to cancel their booth.
 - vii. There will be a photobooth, games and music.
 - viii. Meredith is working with Joel to create maps for the pilots and plans to do a zoom call night before with the Air boss.
 - d. Reminder that the Joint Work Session with Council is July 7th at 3:30pm
 - i. Paula will mention to Council and staff that July 7th does not work for the Commission and ask that the meeting date be moved.
 - e. Dallas Rippy with Grand River donated time and materials. They sprayed the taxi ways and the south end down by the Mechanics Shop to help prolong and maintain the asphalt's integrity.
6. May Agenda Items
 - a. Election Results
 - b. Young Eagles Report
 - c. Quarterly Airport Financials Presentation
 - d. Possibility of FT Airport Manager Decision Effective May 1
7. Adjourn at 8:16am.