



FIELD ORDER NO. _____

TO: _____

Date: _____
Project No.: _____
Project: _____
Contractor: _____
Constr. Coordinator: _____

Description of Alteration:

Reason for Alteration:

Refer to Drawing Sheets: _____ Section or Detail: _____

Refer to Specifications Paragraphs: _____

Will Additional Drawings be Necessary? Yes _____ No _____ Assigned No. of Drawings: _____

It is understood and mutually agreed that this form is to be used only to record alterations which do not increase or decrease the contract price or change the intent of a specific provision of the contract unless written notice is received by the Engineer within 15 days from the date of this Field Order. Any alterations involving change to the contract price or contract requirements must be covered by a formal Contract Modification executed by the Owner and the Contractor. A summation of these field orders will be incorporated into a modification(s) prior to contract completion.

CONSTRUCTION COORDINATOR:
By: _____
Title: _____
Date: _____

CONTRACTOR:
By: _____
Title: _____
Date: _____